



Full Wedding Planner Package

This ultimate service package is recommended and beneficial for couples looking for a wedding specialist's expert advice for budget planning and conceptualization of their wedding. Also a great fit for couples that don't have the time required to plan and design their wedding. This service covers every aspect of your event from initial concept design and budget through orchestration of the event day. We do all of the research for you, work with you to determine options and assist you with every detail, so you can relax and enjoy the planning process. From Save the Dates to Ceremony and Reception site selection to Design, Welcome bags and Favors. We manage your entire event so you can be a guest at your own Wedding!

Complimentary Initial meeting with Bride and Groom to get pertinent information about their wedding (approximately 1 hr)

- Unlimited in-person planning sessions, communication and support via phone and email
- Budget development and management
- Itinerary planning, etiquette and wedding protocol guidance
- Assistance/Research with selection and booking of Ceremony, Reception Venue
- Assistance and execution of Event Design, theme and Décor concept development
- Management and Assistance with Vendor relations, arrangement of appointments, contract negotiation, contract review
- Assistance for Invitation, Stationery and Favor selection
- Recommendations of suitable Professionals (e.g. baker, caterer, florist, officiant, photographer, videographer, musicians, etc.) – Unlimited vendor referrals (preferential rates included)
- Final walk through (Ceremony and Reception sites)
- Rehearsal; Ceremony planning and Coordination
- RSVP tracking, Guest list management
- Guidance with information to obtain marriage license and name change
- Assistance with guest accommodations arrangements such as shuttle and hotel
- Assistance with selection of rehearsal dinner location and arrangements
- Menu tasting and assistance with menu selections and details
- Creation/distribution of wedding day itinerary to bridal party and professionals
- Final vendor confirmations and distribution of driving directions
- Full wedding day coordination including two “day of wedding” coordinators
- Includes all services in **Partial Coordination, Month of and Day of packages**
- Wedding Day Emergency Kit
- All services included but not limited to